



**Kerr-Tar Regional Transportation Planning
TCC-TAC Meeting Minutes
Thursday, August 24, 2017 (3:00PM - 5:00PM)
Kerr-Tar Regional Council of Governments
1724 Graham Avenue / Henderson, NC**

TAC Members

Jimmy Clayton-Person Co. Commissioner, TAC Chair
Sidney Dunston-Franklin Co. Commissioner, TAC Vice Chair
Tony Cozart-Granville County Commissioner
Henry Daniel-City of Roxboro
Emma Ruth Stewart-Town of Louisburg
Linda Jordon-Town of Butner
Walter Gardner-Town of Warrenton
Dan Brummitt-Vance County Commissioner
Valerie Jordon-NCDOT

Guests

Bernard Clark-Kerr-Tar Mobility Manager
Elizabeth Baker-Granville County Student

TCC Members

Barry Baker-Granville Co. Planning Dir., TCC Chair
Ken Krulik-Warren County Planning Dir., TCC Vice Chair
Tony King-Town of Louisburg
Jessica Gladwin-Town of Butner
Cheryl Hart-City of Oxford
Kevin Easter-Town of Stem
Michael Felts-Granville County
Carroll Harris-Town of Macon
Leigh Woodall-Person County
Lori Oakley-Person County
Jordan McMillen-Vance County
Sam Hobgood-Vance County (until Planner Appointed)
G. Paylor Spruill-City of Henderson
Stuart Litvin-Vance-Henderson EDC
Joey Hopkins-NCDOT Division 5
David Keilson-NCDOT Division 5
Michael Kelly-Kerr-Tar COG Planning Director
Ann Stroobant-Kerr-Tar RPO Regional Planner & RPO Secretary

Welcome and the Review of Agenda— 3:00pm *TAC Chair, Commissioner Jimmy Clayton; TCC Chair, Barry Baker*
Barry Baker, TCC Chair and Commissioner Jimmy Clayton, TAC Chair opened the meeting, welcomed everyone and reviewed the agenda. Michael Kelly, KTCOG Planning Director, introduced the new Kerr-Tar Mobility Manager, Bernard Clark, with a summary of his experience and education. Our second guest was Elizabeth Baker, introduced by Barry Baker.

TAC/TCC ACTION ITEM: Approve Minutes from the last meeting on May 25, 2017:

Barry Baker, TCC Chair, introduced the approval of the May 25, 2017 minutes for the TCC. Tony King made a motion to approve the minutes and Ken Krulik seconded the motion for the TCC. The TCC unanimously approved the minutes and referred the item to the TAC. Commissioner Jimmy Clayton, TAC Chair, introduced the item for the TAC and Commissioner Sidney Dunston made the motion to approve the May 25, 2017 minutes as presented to the TAC members. Councilmember Emma Stewart seconded the motion. The TAC members unanimously approved the May 25, 2017 minutes as presented.

TAC/TCC ACTION ITEM- Approve KTRPO Existing Carryover Project Modifications:

Ann Stroobant explained that Kerr-Tar RPO has three Carryover projects from P4.0 to P5.0. Projects H090073-B, US 501 from SR 1521 (Halifax Rd. to SR 1329 (Old NC 501); H090073-C, US 501 from SR 1329 (Old NC 501) to North of Virginia State Line; and H140487-A, NC 56 originally from 33rd Street to East of Butner Town Limit (as shown in the NC 56 Corridor Study) and shortened to the modified version from the Realigned intersection of West Lyon Station Road to South Campus Drive. The three projects as explained above and shown on the table on page 7 of the Packet (two in Person County and one in Granville County) will automatically be carried over as projects from Prioritization P4.0 to Prioritization P5.0. Barry Baker, TCC Chair, asked for a motion to approve the KTRPO Carryover projects as proposed. Joey Hopkins made the motion for the TCC and Stuart Litvin seconded the motion. The item was unanimously approved by the TCC and the item was referred to the TAC. Jimmy Clayton, TAC Chair, introduced the item and Commissioner Sidney Dunston made the motion to approve the item as presented to the TAC members. Commissioner Tony Cozart seconded the motion. The TAC members unanimously approved the KTRPO Carryover Projects as presented.

TAC/TCC ACTION ITEM- Approve Prioritization 5.0 Division Needs Alternative Criteria OR defer vote until September 21, 2017 TAC/TCC meeting:

Ann Stroobant explained the Division Need Default Criteria which is on page 11 of the packet. In this criteria, Congestion =15%, Benefit-Cost=15%, Safety=10%, Accessibility/Connectivity=5% and Freight=5%. This is the quantitative input representing 50% of the total score. The Alternate Criteria for Division needs, which must be approved by all of Division 5, is found on page 12 of the packet. In this version of the criteria, Congestion =15%, Benefit-Cost=20%, Safety=15%, Accessibility/Connectivity=0% and Freight=0%. This is the quantitative input representing 50% of the total score. Ann Stroobant said that she was in the process of assessing the data to see if the Alternate Criteria would help our projects and would prefer to defer the action item until the next TAC/TCC meeting on September 21, 2017. Joey Hopkins said that it doesn't make a difference to Division 5 whether we approve the Alternate Criteria or not. He said that it is hard for projects to compete in the southern part of the Division. Joey also said that it is a good recommendation to defer the approval until September 21. Stuart Litvin does not like the competition with Wake and Durham Counties. He would like the competition to be with areas where Kerr-Tar has more commonality (Not Wake and Durham Counties). Stuart Litvin also wants to defer until September 21. Stuart Litvin and Dan Brummitt are concerned that taking out Accessibility/Connectivity and Freight would hurt our scores. Joey Hopkins said that there is better data on freight in the Statewide category, but that it would not help or hurt us losing the 5% at the Division level, so this might not be so important at Division level. Leigh Woodall asked why the KARTS projects are included in highways, as this is a different pot of money. Joey Hopkins says that KARTS projects are included, as the current law mixes them together.

Barry Baker, TCC Chair, asked for a motion to defer the approval of the P5.0 Division Needs Alternative Criteria to September 21, 2017. Ken Krulik made the motion for the TCC and Joey Hopkins seconded the motion. The item was unanimously approved by the TCC and the item was referred to the TAC. Jimmy Clayton, TAC Chair, introduced the item and Henry Daniel made the motion to defer the approval of the P5.0 Division Needs Alternative Criteria to September 21, 2017. Commissioner Tony Cozart seconded the motion. The TAC

members unanimously approved the deferral of the vote on approval of the Division Needs Alternate Criteria to September 21, 2017.

TAC/TCC ACTION ITEM- Approve KTRPO Prioritization P5.0 Project Submissions List OR defer vote until September 21, 2017 TAC/TCC meeting:

Ann Stroobant referred members to the KTRPO P5.0 projects in all modes on pages 14-21 of the packet. KTRPO has 6 aviation, 7 transit, 3 bike/ped and 39 highway projects with more being received. Ann Stroobant referred members to pages 21-25 of the packet, showing the highway projects listed by county and the subcommittee preference. We have had two KTRPO P5.0 Subcommittee meeting on 7/25/17 and 8/15/17 with a third KTRPO P5.0 Subcommittee meeting on 9/12/17. This subcommittee meeting will narrow the KTRPO P5.0 highway projects down to our 21 slots. We do not have to do this with our other modes, as they do not approach the 21 project limit.

Joey Hopkins said that we should be finding the highest scoring project, so that our projects will compete better. Joey said that CAMPO looks at the data only and looks at ways to make their projects score higher. Joey Hopkins also said that David Keilson will be willing to help with the scoring if anyone thinks that they have a good project.

Dan Brummitt and Joey Hopkins said that there should be a cut-off date for project submittal so that projects can be evaluated. Dan Brummitt also said that the data that will be presented to the subcommittee on 9/12/17 should be circulated to members before the subcommittee meeting and then the results should be circulated after the subcommittee meeting prior to the TAC/TCC meeting on 9/21/17. There was a discussion to add dates for deadlines to the action item. **The action item was amended to “defer the vote on approval of the KTRPO P5.0 Prioritization Project Submissions to September 21, 2017 with a project submission deadline to KTRPO staff of September 1, 2017 with a circulation of the resulting project data spreadsheet to TAC/TCC members by September 10, 2017.”**

Barry Baker, TCC Chair, asked for a motion to approve the modified action item. Tony King made the motion for the TCC and Ken Krulik seconded the motion. The item was unanimously approved by the TCC and the item was referred to the TAC. Jimmy Clayton, TAC Chair, introduced the item and Henry Daniel made the motion to approve the modified action item and Commissioner Tony Cozart seconded the motion. The TAC members unanimously approved the amended action item.

TAC/TCC Updates-

-STIP/SPOT 4.0/5.0 Update-

2018-2027 STIP- The NCDOT released the final STIP in August of 2017 after a nearly two year process. The NC Board of Transportation approved the 2018-2027 State Transportation Improvement Program, which identifies projects that will receive funding from 2018 to 2027. Ann Stroobant referred members to page 26 of the packet which lists the KTRPO committed projects in the 2018-2027 STIP. The KTRPO committed transportation projects in the 2018-2027 STIP now total in excess of \$100,000,000 and are in highways, aviation and transit.

SPOT 5.0-Ann Stroobant again referred members to the tables on pages 14-25 of the packet which give a breakdown of KTRPO projects thus far in all modes. **Kerr-Tar RPO will only be able to submit 21 projects in**

each mode including highway, bike/ped, transit, aviation and rail. Highways is the only category where we will have to narrow our choices down to 21. Ann Stroobant also stressed our upcoming deadlines. KTRPO TAC/TCC will need to approve the Alternate Criteria (or not) for Division Needs Scores and the 21 Highway projects by the additional meeting scheduled on September 21, 2017 for the September 29, 2017 NCDOT deadline.

-CMAQ Update

Ann Stroobant said that the Award Letters have been issued for the FFY18 CMAQ projects. The local governments will need to request a local project agreement using the online NCDOT Local Project Agreement Tool no later than January 15, 2018 for projects to begin in FFY18 and by January 15, 2019 for projects to begin in FFY19. The three CMAQ projects for FFY18 totaling \$547,633 (approved at the March 8, 2017 TAC/TCC meeting) are City of Oxford-Industry Drive Sidewalk Project (Phase 3), the Town of Stem-Stem Core Sidewalk Project and additional funding for the City of Oxford CMAQ project C-5569 for the remaining (not to exceed \$80,000) FFY CMAQ funds. KTRPO has been allocated \$557,658 for FFY19 with a similar submission schedule. Barry Baker says that the non-attainment counties of Granville, Franklin and Person should start thinking now about their next CMAQ applications, which will need to be submitted to Ann Stroobant at KTRPO for evaluation in February 2018.

-NC Lakes District Regional Bike Plan Update-Ann Stroobant informed members that staff are continuing to promote the NCLD Regional Bike Plan through outreach and marketing efforts, now that the plan has now been adopted by all five KTRPO counties. Towns in KTRPO can also adopt the plan. Michael Kelly drew members' attention to the NCLD Regional Bike Plan folded bike map, recently completed by himself and Suja Jacob. Copies of the bike map and informational cards have been circulated to counties, county managers, planning directors, chambers of commerce, parks and recreation departments, tourism authorities and EDC people to encourage them to also help promote and disperse information about the plan.

-Freight Update-

NC Statewide Freight Plan-Ann Stroobant said that the Final NC Priority Freight Network map is located on page 29 of the packet. The blue lines represent the NC Priority Freight Network and the purple lines represent the Critical Rural Freight Corridors. About 300 extra miles of critical urban and critical rural freight corridors have been selected in NC (approximately 200 rural, approximately 100 urban). Ann Stroobant sent out information on the webinars held on the plan on July 31 and August 7, 2016. The Draft State Freight Plan is due to be submitted on August 18, 2017.

Triangle Freight Plan-This plan is due to be completed by July/August 2017. The MPOs are required to do this, focusing on the urban areas of Raleigh and Durham and developing Opportunity Zones.

CCX Transportation and Freight Master Plan- Eddie McFalls and Paul Worley of the NCDOT Rail Division said that in our region, they would be looking at more efficient trucking of goods between the CCX facility and freight nodes, connecting across the highway network (information from meeting on 4/18/17 at Henderson Country Club).

Meeting with Rail Division on June 8, 2017-Members were invited to a meeting at Kerr-Tar COG to discuss potential P5.0 Rail projects and other rail information with Brian Gackstetter, NCDOT Rail Division and Cheryl Collins, Railroad Coordination Consultant from Simpson Engineering. David Keilson, NCDOT Division 5 Planning Engineer was also in attendance.

-Granville County CTP Update-

Ann Stroobant said the Granville CTP Committee has been meeting the first Tuesday of the month at the Granville Expo in Oxford. The Granville County CTP Committee, KTRPO, and CAMPO have been working with NCDOT to update the 2008 Granville County Comprehensive Transportation Plan. Granville County draft maps

of highway, transit, bike/ped and rail have been completed by Rupal Desai. During the month of August, representatives from NCDOT Transportation Planning Branch, Granville County, and KTRPO have given a PowerPoint presentation on the draft plan to Butner, Stovall, Oxford, Stem as well as to Granville County Board of Commissioners on September 5. CAMPO participated in the Creedmoor presentation in mid-August. Public meetings have been scheduled for October 5, 2017 from 4-7pm at the Granville Senior Center and for October 10, 2017 from 4-7pm at the South Branch library. After this, the plan will be adopted, with an approximate plan completion date of December 2017.

- Ethics Update-

Ann Stroobant said that the NC Ethics Commission warned that members needing to access the on line training module might experience problems when using Windows 10 or Mac.

Ann Stroobant reported the death of Peggy Malpass, who was so helpful to all of us when we needed to contact the NC Ethics Commission. She recently died of cancer and her obituary is included on page 30 of the packet.

NCDOT Reports –NCDOT Division 5 & NCDOT Transportation Planning Branch

- NCDOT Division 5-Joey Hopkins, Division 5 Engineer, gave an update on the I-85 work currently taking place. The Southbound direction from Dabney Drive to North of US 1 will be completed in mid to late October. The section from Manson-Drewry Road to Owen Road should be completed by mid to late November. Next year, there will be a lane closure from Owen Road to the Virginia line. Joey mentioned that the contractor will complete the contract about one year earlier than originally expected. Members said that some of the roadside areas were not being well maintained. Joey Hopkins replied that the construction area was not a safe place for routine maintenance. Clearing is taking place, however. People have not allowed the proper following distance and Joey says that there have been crashes. A wrecker service has been worked out.

- NCDOT Transportation Planning Branch-No report

Other Business-none

Public Comment-none

Adjournment

Barry Baker, TCC Chair, asked for a motion to adjourn for the TCC. Stuart Litvin made the motion to adjourn for the TCC which was seconded by Leigh Woodall. The motion passed unanimously. Jimmy Clayton, TAC Chair, asked for a motion to adjourn for the TAC. Henry Daniel made the motion to adjourn for the TAC, which was seconded by Emma Stewart. The motion passed unanimously. The meeting was adjourned.

**The next Kerr-Tar RPO meeting is scheduled for Thursday,
September 21, 2017 from 3-5pm.**