



**Kerr-Tar Regional Transportation Planning
TCC-TAC Meeting Minutes**

Thursday October 13, 2016 (3:00PM - 5:00PM)

Kerr-Tar Regional Council of Governments
1724 Graham Avenue / Henderson, NC

TAC Members

Sidney Dunston-Franklin Co. Commissioner, TAC Vice Chair
Tony Cozart-Granville Co. Commissioner
Linda Jordan-Town of Butner
Eddie Ellington-City of Henderson
Walter Gardner-Town of Warrenton
Jim Crawford-NC DOT

Guests

Eric Naisbitt, Legislative Assistant to Sen. Chad Barefoot
Tony Sumter, Planner/ Mobility Manager, Kerr-Tar COG

TCC Members

Mike Ciriello- Person Co. Planning Dir.; TCC Chair
Kathy Adcock, PATS
Jason Rogers- Franklin Co.; Alt for Angela Harris
Mike Felts-Granville County
Cheryl Hart-Oxford
Melissa Hodges-Butner
Jessica Gladwin-Butner, Alt. for Tommy Marrow
Justin Jorgensen-Granville County
Ken Krulik, Warren Co., Alt for Linda Worth
G. Paylor Spruill-Henderson Administrator
Harry Mills-Granville Co. EDC
Stuart Litvin-Vance-Henderson EDC
Ray Pulliam-Vance Co.-Interim Planning and Devt. Dir.
Joey Hopkins-NCDOT Div. 5
David Keilson- NCDOT Div. 5
Rupal Desai-NCDOT TPB
Diane Cox-Kerr-Tar COG Executive Director
Michael Kelly-Kerr-Tar COG Planning Director, Alt. Diane Cox
Ann Stroobant, KTRPO Regional Planner and KTRPO Secretary

Welcome and the Review of Agenda— 3:00pm *TAC Vice Chair, Commissioner Sidney Dunston; TCC Chair, Mike Ciriello*
Mike Ciriello, TCC Chair and Commissioner Sidney Dunston, TAC Vice Chair opened the meeting, welcomed everyone and reviewed the agenda. In addition to approving the minutes of our last meeting on June 23, 2016, the TCC/TAC will take a vote to approve the KTRPO Prioritization P4.0 Division Projects Local Points Assignment guided by the KTRPO methodology as applied to Division Scores for submission to the SPOT Office by the deadline as well as voting to approve a resolution to adopt the NC Lakes District Regional Bike Plan.

TAC/TCC ACTION ITEM: Approve Minutes from the meeting on June 23, 2016:

Mike Ciriello introduced the approval of the June 23, 2016 minutes for the TCC. Stuart Litvin made a motion to approve the minutes and Justin Jorgensen seconded the motion for the TCC. The TCC unanimously approved the minutes. Sidney Dunston, TAC Vice Chair introduced the item for the TAC and Tony Cozart made the motion to approve the June 23, 2016 minutes as presented to the TAC members. Jim Crawford seconded the motion. The TAC members unanimously approved the June 23, 2016 minutes as presented.

TAC/TCC Updates-

- **Freight Plan Update**-Ann Stroobant

Ann Stroobant gave a summary of the two meetings that she had attended in in September-September 21 for the **NC Freight Plan** and September 22 for the **Triangle Regional Freight Plan**. For these meetings, she compiled a table with comments from KTRPO EDC Directors, County Planners and some Town Planners which she sent to the consultants at Cambridge Systematics and Parsons Brinkerhoff regarding critical freight corridors for our region. There are 300 miles yet to be allocated for critical urban and rural freight (total for urban and rural). The next outreach opportunity for the NC Freight Plan will occur in the spring of 2017 (yet to be determined). The main players for the Triangle Regional Freight Plan are DCHC and CAMPO, but Kerr-Tar RPO is inputting into the process at meetings and sending information as mentioned above to the consultants. The next meeting for the Triangle Regional Freight Plan will be in December (date yet to be determined),

- **CMAQ Update**-Ann Stroobant

CMAQ funds totaling \$270,430 for the canceled Butner to Creedmoor Greenway (project C-5610A) need to be reprogrammed in 90 days or the funding will be lost. The CMAQ Committee met on October 7, 2016 to decide the best way to reprogram the funds. The CMAQ Committee decided to proceed forward with two viable projects (Oxford and Louisburg) that were next in line in our last round of CMAQ funding. It was decided that Oxford and Louisburg would submit their updated applications to Ann Stroobant at Kerr-Tar RPO reconfirming that that they can make the 20% match as well as supplying a Letter of Commitment from their Town Councils by November 15, 2016. The Oxford and Louisburg CMAQ projects will compete with one another for the \$270,430. The projects will then be ranked and scored using the KTRPO CMAQ criteria established based on air quality emissions. **The TAC/TCC will approve a resolution to endorse the updated project application that best matches this criteria at their upcoming meeting on Wednesday, December 14, 2016.**

Ann Stroobant also said that there will be a new round of CMAQ for FFY2018, with completed applications due for submission to the CMAQ website on March 15, 2017. The amount of funding for KTRPO has not been determined at this time.

- **SPOT 4.0 Update**-Ann Stroobant

-Ann Stroobant directed members to page 5 of their packet which includes the revised P4.0 Schedule of Key Dates. KTRPO submitted the approved Regional Impact Local Input Points from our June 23 TCC/TAC meeting by the July 29, 2016 deadline. The NCDOT calculated its Regional Impact total scores and programmed its Regional Impact Projects in August. Kerr-Tar RPO has five Regional Impact Projects (three highway and two transit) resulting from this process-H090247, H111010-B, H111010-C, T130114, and T130115 as seen on page 6 of the packet. Our next step according to the schedule is to approve the KTRPO Division Needs Local Points Assignment for submission to the SPOT Office by the end of October. KTRPO Division Local Points ranked high to low were out for comment from July 19, 2016. The KTRPO P4.0 Subcommittee met on September 9, 2016 to assign our 1300 Division Local Points. The projects selected by the KTRPO P4.0 Subcommittee were then released for comment.

- **Comments received relating to KTRPO projects:**

- 8/3/16-Unidentified caller from Person County: Why was transit project T150843 deleted?
This project was deleted on 6/10/16 by the SPOT Office because it did not meet the

minimum expenditure. It is our intention to enter this project again into P5, with modifications to meet the requirements.

- 8/19/16 and 8/25/16-Mike Ciriello –Segment A scoring of H111010 needs to be consistent with the B and C segments. The SPOT Subcommittee that met on 9/9/16 deemed this revision appropriate and it was approved.
- 10/11/16-David Keilson, NCDOT Division 5- Project H140487-C-Acquiring Right of way for the realignment project can count as a local contribution which may increase the project score. He needs a letter from Butner Town Manager by end of October indicating intention to purchase and value.
- 10/4/16-Alex Rickard of CAMPO-Project H140487-C is 100% in Kerr-Tar RPO, not 78%.This was verified by David Wasserman of the SPOT Office on 10/4/16.
- 5/3/16-Jordan McMillen-Earlier comment on KTRPO Division project H090819-A resulting in increased scoring, was noted on the project table at this time. The change was accepted and was noted in the May 26, 2016 meeting minutes.

- Discussion of the KTRPO Division Local Points Assignment

Ann Stroobant drew members' attention to the table containing the P4.0 Division 5 DE Methodology Rankings Draft Division Point Assignments (from David Keilson, Division 5 Planning Engineer on 10/10/16) on pages 13-16 of their packet. The table contains all of the projects in the KTRPO area. The text of projects highlighted in yellow indicates the projects where KTRPO has assigned points in the Kerr-Tar Division Projects Local Points Assignment Table. Projects marked with a star are Kerr-Tar projects that were given Preliminary Division Engineer Local Input Points. Seven Kerr-Tar projects were given P4.0 Division 5 DE Methodology Rankings Draft Division Point Assignments-A150869, A130319, H111053, H111010-A, H140487-C, H140496 and H150970. David Keilson, Division 5 Engineer, said that if the modernization project on 401 (H140496) moves forward there is a possibility that this could delay the widening project along the same section (H090195-D). The modernization project scored higher than the widening project. David Keilson said that the modernization project along this segment of 401 is lower cost than the widening project and is a strategic decision. Sidney Dunston asked what was involved in a modernization project. David Keilson said that it involves widening the lanes and paving shoulders. Mike Ciriello said that a modernization project is more likely to be funded. We need to understand the pros and cons of modernization versus widening. Kerr-Tar RPO put points on both projects, H140496 and H090195-D. Each county has 200 points for their important projects, plus 300 points for the next top 3 projects regardless of county, totaling 1300 points. Points will be donated to projects outside of Kerr-Tar in three cases-for H090195-D (55% in CAMPO), H140496 (55% in CAMPO) and H090154 (4% in Peanut Belt). 114 points total will be donated to these projects.

TAC/TCC Action Item-Approval of the KTRPO Prioritization P4.0 Division Projects Local Points Assignment guided by the KTRPO methodology as applied to Division Scores:

After the discussion above, it was decided to take a vote to approve the KTRPO Prioritization Division Projects Local Points Assignment guided by the KTRPO methodology as applied to Division Scores. Mike Ciriello, TCC Chair, asked for a motion to approve the KTRPO Prioritization P4.0 Projects Local Points Assignment guided by the KTRPO Methodology as applied to Division Scores. Justin Jorgensen made a motion to approve the KTRPO Prioritization P4.0 Projects Local Points Assignment guided by the KTRPO Methodology as applied to Division Scores. The motion was seconded by Ken Krulik. The motion passed unanimously. The motion was referred up to the TAC. Sidney Dunston, TAC Vice Chair, asked for a motion to approve the KTRPO Prioritization P4.0 Projects Local Points Assignment guided by the KTRPO Methodology as applied to Division Scores. Tony Cozart made a motion to approve the KTRPO Prioritization P4.0 Projects Local Points Assignment guided by the KTRPO Methodology as applied to Division Scores. The motion was seconded by Jim Crawford. The motion passed unanimously. The KTRPO Prioritization P4.0 Projects Local Points Assignment guided by the KTRPO Methodology as applied to Division Scores was approved by the Kerr-Tar RPO TAC on October 13, 2016.

The approved projects will be submitted by Ann Stroobant to NCDOT by the October 31, 2016 deadline. NCDOT will then calculate Division Needs Total Scores in December. The Draft STIP for 2018-2027 will be released in January 2017.

- **NCLD Regional Bike Plan Update**-Ann Stroobant, Mike Ciriello, Tony Sumter

Ann Stroobant said that the NC Lakes District Regional Bike Plan, covering all five counties in the Kerr-Tar area is a culmination of five years work, starting in 2012. The grant for the project was awarded through the NCDOT Bike and Pedestrian Division and was secured by Mike Ciriello when he was Kerr-Tar Planning Director. Nick Scheuer, Brandie Crawford, Will Brooks, Alfred Cassidy and Ann Stroobant are additional Kerr-Tar staff who contributed to the draft plan with the final version completed by the consultant Alta Design collaborating with Kerr-Tar Planner/Mobility Manager, Tony Sumter.

Mike Ciriello said that the NCLD Regional Bike Plan was initially an economic development plan. It was the intention to take advantage of the train station for high speed rail as well as using economics and tourism to link with places that are decidedly more rural in character. The NC Lakes District Plan is composed of Blueways and Byways. The NCLD Regional Bike Plan is the completion of the bike portion of this total concept. The NCLD Regional Bike Plan is a regional branding exercise that has the potential to turn our area into an area for tourism, which could increase if the SE High Speed Rail becomes reality. There is a proposed High Speed Rail stop in Henderson. Mike also stated that Virginia has done something similar and is 100% behind their lakes region plan. He said that we need to take the NC Lakes District Regional Bike Plan seriously going forward as it has a lot of economic development potential.

Tony Sumter gave a slide presentation describing the NC Lakes District Regional Bike Plan. He said that the plan is a comprehensive regional bike plan with signage and route recommendations, with proposed routes around the lakes in the Kerr-Tar area as well as proposed links to Kerr-Tar towns and existing bike routes. Tony showed slides of the route recommendations and a map indicating intersections where signage is proposed. Tony Sumter has worked on the revision of the plan, which is now finalized and in the adoption

phase. Tony said that we are seeking a Resolution to Adopt the NC Lakes District Regional Bike Plan from the Kerr-Tar TAC/TCC, the Kerr-Tar COG and the five counties in the Kerr-Tar Region.

Diane Cox said that Kerr-Tar staff would be presenting to the COG Board on October 27 in addition to today's presentation to the TAC/TCC, as well as the five county boards in the next three to five months. The municipalities can adopt the plan also.

TAC/TCC Action Item-Approve Resolution to Adopt the NC Lakes District Regional Bike Plan

After the discussion above, Mike Ciriello made a motion to approve the Resolution to Adopt the NC Lakes District Regional Bike Plan for the TCC. The motion was seconded by Stuart Litvin. The motion passed unanimously. The motion was referred up to the TAC, where Vice Chair Sidney Dunstan asked for a motion to approve the Resolution to Adopt the NC Lakes District Regional Bike Plan for the TAC. Tony Cozart made a motion to approve the Resolution to Adopt the NC Lakes District Regional Bike Plan for the TAC. The motion was seconded by Jim Crawford. The motion passed unanimously.

NCDOT Reports –NCDOT Division 5 & NCDOT Transportation Planning Branch

- **NCDOT Division 5**- no update

- **NCDOT Transportation Planning Branch**-Rupal Desai gave an update on the Granville County CTP.

The survey questions have been designed and edited by the Granville County CTP Committee and NCDOT TPB. A link to the survey will be created to take the survey on line. Hard copies of the survey will also be distributed. Justin Jorgensen said that hard copies of the survey would be distributed to town halls, senior centers and schools in Granville County early next week.

Other Business-none

Public Comment-none

Adjournment

Mike Ciriello asked for a motion to adjourn for the TCC. Paylor Spruill made the motion to adjourn for the TCC which was seconded by Diane Cox. The motion passed unanimously. Commissioner Sidney Dunstan asked for a motion to adjourn for the TAC. Jim Crawford made the motion to adjourn for the TAC, which was seconded by Tony Cozart. The motion passed unanimously. The meeting was adjourned.

**The next Kerr-Tar RPO meeting is scheduled for Wednesday,
December 14, 2016 from 3-5pm.**