



**Kerr-Tar Regional Transportation Planning
TCC-TAC Meeting Minutes
Wednesday March 8, 2017 (3:00PM - 5:00PM)
Kerr-Tar Regional Council of Governments
1724 Graham Avenue / Henderson, NC**

TAC Members

Jimmy Clayton-Person Co. Commissioner, TAC Chair
Sidney Dunston-Franklin Co. Commissioner, TAC Vice Chair
Tony Cozart-Granville Co. Commissioner
Dan Brummitt-Vance Co. Commissioner
Eddie Ellington-City of Henderson
Emma Ruth Stewart-City of Louisburg
Linda Jordon-Town of Butner
Walter Gardner-Town of Warrenton
Jim Crawford-NC DOT

Guests

Ms. Heather Brutz-NC Clean Energy Technology Center,
NC State University (our Guest Speaker)

TCC Members

Barry Baker-Granville Co. Planning Dir.; TCC Chair
Ken Krulik-Warren County Planning Dir.; TCC Vice Chair
Kevin Easter-Town of Stem
Cheryl Hart-City of Oxford
Jessica Gladwin-Butner, Alt. for Tommy Marrow
Justin Jorgensen-Granville County
Harry Mills-Granville Co. EDC
Carroll Harris-Town of Macon
Ken Bowman-Warren Co. EDC
Robert Murphy-Warren County
Leigh Woodall-Person County
Brooks Lockhart-Roxboro
Sam Hobgood-Vance County
Amy Sandidge-Vance County Planner
G. Paylor Spruill-Henderson
Jason Rogers- Franklin County Planner
Stuart Litvin-Vance-Henderson EDC
Rupal Desai-NCDOT TPB
David Keilson- NCDOT Division 5
Michael Kelly-Planning Director, Kerr-Tar COG
Ann Stroobant-KTRPO Regional Planner and KTRPO Secretary

Welcome and the Review of Agenda— 3:00pm *TAC Chair, Commissioner Jimmy Clayton; TCC Chair, Barry Baker*
Barry Baker, TCC Chair and Commissioner Jimmy Clayton, TAC Chair opened the meeting, welcomed everyone and reviewed the agenda. We have Ms. Heather Brutz from the NC Clean Energy Center at NC State University as our guest speaker giving us a 15-20 minute presentation on Clean Fuel Advanced Technology (CFAT) in North Carolina. Our first action item is approving the minutes of the last meeting on December 14, 2016, followed by TAC/TCC updates which include SPOT 4.0/5.0, the Comprehensive Transportation Plan (CTP) Study Priority List for FY 2017-2018, the Draft Planning Work Program (PWP) for FY 2017-2018(final version due on May 31, 2017), Revision to PWP for FY2016-2017, the Draft 5 Year Planning Calendar, Granville County CTP

Update, NC Lakes District Regional Bike Plan Update, Legislative Update, Ethics Update, TAP Update and CMAQ Update. Our second action item is approving a resolution to endorse our candidate CMAQ Project Proposals utilizing the KTRPO FFY 2018 Target allocation of \$547,633 which were reviewed at the CMAQ Subcommittee meeting on March 2, 2017, followed by NCDOT Reports and Any Other Business.

Guest Speaker, Ms. Heather Brutz from the NC Clean Energy Center at NC State University- TAC Chair, Mr. Jimmy Clayton, introduced Ms. Brutz. Ms. Brutz, supported by Happy Fonts, gave us a 20 minute presentation on Clean Fuel Advanced Technology (CFAT) in North Carolina which included information on a range of alternative fuel vehicles, including electric vehicles like the Nissan Leaf, natural gas vehicles and biofuel vehicles. Propane powered school buses and biofuel vehicles were mentioned. Piedmont Biofuels was mentioned as a biofuel producer near our area.

TAC/TCC ACTION ITEM: Approve Minutes from the last meeting on December 14, 2016:

Barry Baker, TCC Chair, introduced the approval of the December 14, 2016 minutes for the TCC. Harry Mills made a motion to approve the minutes and Paylor Spruill seconded the motion for the TCC. The TCC unanimously approved the minutes. Commissioner Jimmy Clayton, TAC Chair, introduced the item for the TAC and Commissioner Dan Brummitt made the motion to approve the December 14, 2016 minutes as presented to the TAC members. Commissioner Sidney Dunston seconded the motion. The TAC members unanimously approved the December 14, 2016 minutes as presented.

TAC/TCC Updates-

- SPOT 4.0 Update-

-Ann Stroobant directed members to page 8 of their packet that includes the nine Kerr-Tar projects in the Draft 2018-2027 STIP totaling in excess of \$65 million. These projects are:

o Franklin County

H090247 (R-3608)-US 401- NC 56 / NC 581 (NASH STREET) TO SR 1229 MAIN STREET). WIDEN TO MULTILANES. 2nd 5 years of Draft STIP.

H111053 (U-6024)-US 401- BURKE BOULEVARD TO NC 56 / NC 581 (NASH STREET) IN LOUISBURG. CONVERT 5-LANE SECTION TO 4-LANE DIVIDED FACILITY WITH BICYCLE / PEDESTRIAN ACCOMMODATIONS. 2nd 5 years of Draft STIP.

o Granville County

H140487-C (U-6020)-NC 56- SR 1215 (WEST LYON STATION ROAD) IN BUTNER. REALIGN INTERSECTION. 1st 5 years of Draft STIP.

o Person County

H111010 (U-5969)-U S501-There are A, B and C segments to this project; A- SOUTH OF US 158 TO NC 157; B- NC 157 TO SR 1596 (WEST MOREHEAD STREET); C- SR 1596 (WEST MOREHEAD STREET) TO SR 1601 (NORTH MAIN STREET). Total description: SOUTH OF US 158 TO SR 1601 (NORTH MAIN STREET) IN ROXBORO. CONVERT TO 4-LANE MEDIAN DIVIDED FACILITY, IMPROVE VARIOUS INTERSECTIONS WITH SOME CONSOLIDATION OF INTERSECTIONS, AND FILL IN SIDEWALK GAPS.

ROW and Utility work in year 5 of 1st 5 years of Draft STIP, other work in 2nd 5 years of Draft STIP.

A130319 (AV-5818)-TDF-Person County Executive Airport- EXTEND RUNWAY TO TOTAL LENGTH OF 7000 FT, CONSTRUCT TAXIWAY EXTENSION AND RELOCATE SR 1311 (CATES MILL ROAD). 1st 5 years of Draft STIP.

o Vance County-Kerr Area Transportation Authority

T130114 and T130115 (T-C003A and T-C003B)-Both are under the number TA-6667 in the Draft STIP- EXPANSION VEHICLES. There are two Light Transit Vehicles (LTV), A and B. 1st 5 years of Draft STIP.

Ann Stroobant referred members to pages 10-15 in their packet which includes all of the Kerr-Tar P4.0 projects grouped by county and indicating their status for P5.0 (Holding Tank, Committed or Carry Over Project).

Ann Stroobant said that we would be allowed to put forward highway pre-submittal projects to the SPOT office for analysis as to how they could score better. Ann Stroobant mentioned P4.0 projects in Warren and Vance Counties as possibilities for this option, as these projects needed higher scores. Pre-submittal is a new option for P5.0.

Ann Stroobant drew members' attention to page 16 of their packet containing P4.0 Statistics. MPOs had total P4.0 funding of \$1,058 per capita while RPOs received funding at an average of \$827 per capita.

Ann Stroobant mentioned the Prioritization P5.0 Schedule on page 17 in the packet. She stated that we are looking for project ideas that will score well and asked members to be thinking about project possibilities. She added that Kerr-Tar RPO will be allowed 21 project submittals per mode for P5.0, based on our population, 2015 Census data and lane miles.

- Comprehensive Transportation Plan (CTP) Study Priority List for FY 2017-2018-

Ann Stroobant indicated that the CTP Study Priority List for FY 2017-2018 would include the request to update the Warren County CTP, as it is the next oldest CTP (2010) after Granville County. The Warren County information is included on page 18 of the packet.

- Draft Planning Work Program (PWP) for FY 2017-2018-

Ann Stroobant presented the Draft PWP for 2017-2018 (Page 19 of the packet) including such work program items as the Granville County CTP Development (we do not know yet what will happen for the Warren County CTP), continuing the North Carolina Lakes District Regional Bike Plan Marketing and Outreach, continuing the Madison Boulevard Visualization/Study, the Henderson NC 39/I85 Uptown Gateway Corridor Study which will be started this year and be carried forward and an update of the Locally Coordinated Plan (to be updated every five years. The final version of the plan will be approved at the May 25, 2017 TAC/TCC meeting and will be submitted by the May 31 deadline. The KTRPO funding for FY 2017-2018 has been increased by \$18,155 in recognition of the additional work that the RPO has taken on. For example, the SPOT Prioritization Process has become a much larger part of the workload than in the past and other additional responsibilities have been added.

- **Revision to PWP for FY2016-2017-**

Ann Stroobant pointed out that the revised PWP is on page 21 of the packet. The revisions include changes in the primary project number column (typos) and additional project work that was not anticipated for this year such as TAP funding.

- **Draft 5 Year Planning Calendar-**

Ann Stroobant directed members to the Draft 5 Year Planning Calendar of page 23 of the packet. The KTRPO PWP is projected out five years from 2017-2022. 2017-2018 is more detailed with later years less detailed.

- **Granville County CTP Update-**

Ann Stroobant said the most recent CTP meeting was yesterday, March 7, 2017. Rupal Desai from the NCDOT Transportation Planning Branch reported that she presented Volume and Capacity Deficiency Maps for Granville County at 2015 with projections to 2045. She is doing data analysis currently and subsequent meetings will look at bike and pedestrian recommendations. Representatives from the Granville County CTP Committee, NCDOT TPB, CAMPO and Kerr-Tar RPO are starting to discuss what is desired in the area that is different from the 2008 CTP. Rupal Desai from the NCDOT TPB said that it is estimated that the discussion, meetings and process will continue for around 6-7 more months for the Granville County CTP Update to be completed. Meetings normally take place the first Tuesday of the month at the Granville Expo Center.

-NC Lakes District Regional Bike Plan Update-Ann Stroobant informed members that staff were continuing with outreach and marketing efforts for the plan. Staff have given presentations and obtained resolutions for adoption from the TAC/TCC on October 13, 2016, the Kerr-Tar COG on October 27, 2016 and Vance County Board of Commissioners on December 5, 2016. Presentations have been made to the Granville County GTC, GAC and Parks and Recreation Committees. The plan was adopted by Granville County Board of Commissioners on February 6, 2017. The NCLD Regional Bike Plan was also presented and adopted by the Warren County Board of Commissioners on February 6, 2017. The NC Lakes District Regional Bike Plan has been adopted in all five of our counties. Staff will continue their outreach and marketing efforts to raise awareness of the plan.

- **Legislative Update-**

Ann Stroobant drew members' attention to page 24 of the packet to the heading of Transportation Related Legislation. Links are included to transportation related bills in case members would like to have more detail. Additional information was included on HB 81 as well as Governor Cooper's list of shovel ready projects on pages 26 and 28 of the packet.

- **Ethics Update-**

Ann Stroobant reminded TAC members that the filing date for SEI and RED forms is fast approaching on April 15, 2017. "SEI Helpful Tips" is included in the packet on page 30.

- **TAP Update-**

In the Kerr-Tar area Warrenton, Roxboro and Macon have proposals (Oxford has also identified some City maintained roads) for ADA ramps using the Transportation Alternatives Program (TAP) funding. Ann Stroobant

said that at our last meeting we heard that proposals and projects were being assessed and reviewed by the historical architecture section. David Keilson, Division 5 Planning Engineer, said that there are more funds than initially anticipated and additional locations are being evaluated. Federal TAP funds require a match, but on state maintained roads the state will pay the match. If Federal TAP funds are used, if the road is not state maintained, the town will have to pay the match.

- **CMAQ Update**

Ann Stroobant referred members to the CMAQ funding schedule on page 35 of their packet and to the Kerr-Tar CMAQ allocations on page 34 of their packet. The completed Kerr-Tar RPO CMAQ FFY18 applications were submitted to Ann Stroobant by February 23, 2017 and reviewed by our CMAQ Subcommittee on March 2, 2017. We have approved three candidate projects for our FFY18 CMAQ funds. The TAC/TCC will be asked to approve a Resolution to Endorse these three candidate projects as their next action item. The project applications will then be submitted by Ann Stroobant to the NCDOT CMAQ site by the March 15, 2017 deadline. Kerr-Tar RPO CMAQ funding for FFY18 is \$547,633 and for FFY19 is \$557,658. As mentioned, our next action item will be to approve a Resolution to Endorse the attached proposed CMAQ candidate project applications by the City of Oxford-Industry Drive Sidewalk Project (Phase 3), the Town of Stem-Stem Core Sidewalk Project and additional funding for the City of Oxford CMAQ project C-5569 for the remaining (not to exceed \$80,000) FFY CMAQ funds (pages 36-62 in the packet).

TAC/TCC Action Item-Approve Resolution Endorsing Candidate CMAQ Project Proposal

(approve a Resolution to Endorse the attached proposed CMAQ candidate project applications by the City of Oxford-Industry Drive Sidewalk Project (Phase 3), the Town of Stem-Stem Core Sidewalk Project and additional funding for the City of Oxford CMAQ project C-5569 for the remaining (not to exceed \$80,000) FFY CMAQ funds.)

Barry Baker introduced the Resolution to Endorse Kerr-Tar RPO Candidate CMAQ Project Proposals for the following projects: the City of Oxford-Industry Drive Sidewalk Project (Phase 3), the Town of Stem-Stem Core Sidewalk Project and additional funding for the City of Oxford CMAQ project C-5569 for the remaining (not to exceed \$80,000) for FFY18 CMAQ funds for the TCC. Kevin Easter made a motion to approve the resolution, seconded by Justin Jorgensen of the TCC. The motion passed unanimously. The motion was referred up to the TAC. Commissioner Jimmy Clayton introduced the Resolution to Endorse Kerr-Tar RPO Candidate CMAQ Project Proposals for the following projects: the City of Oxford-Industry Drive Sidewalk Project (Phase 3), the Town of Stem-Stem Core Sidewalk Project and additional funding for the City of Oxford CMAQ project C-5569 for the remaining (not to exceed \$80,000) for FFY18 CMAQ funds for the TAC and to authorize him to sign the resolution for the TAC. Commissioner Dan Brummitt made a motion to approve, seconded by Commissioner Tony Cozart of the TAC. The motion passed unanimously. The FFY18 CMAQ projects utilizing our \$547,633 of allocated funding have been approved and Commissioner Jimmy Clayton will sign the resolution as TAC Chair.

NCDOT Reports –NCDOT Division 5 & NCDOT Transportation Planning Branch

- **NCDOT Division 5-** David Keilson updated members on **the I-85 paving project**. He said that they were looking at the possibility of completion in late 2018 instead of 2019. There would be continuous two-lane traffic with lane closures over the Thanksgiving and Christmas holidays. Under this accelerated approach, there would be more than one interchange closed at a time. The project has been completed in five mile

sections. David Keilson said that NCDOT would also be coordinating with Virginia. Commissioner Dan Brummitt was concerned that there might be safety problems with emergency vehicles. He said that there was a need to create escape lanes if two or three intersections were to be closed. Bob Murphy stated that he had this concern also. Dan Brummitt also added that he did not want to see safety jeopardized so that the contractor could get a big bonus for early completion. Paylor Spruill was concerned that the closure of interchanges would impact merchants. David Keilson also updated members on Prioritization 5.0. He submitted several projects for Pre-prioritization to see how they could be adjusted to score well:

- Dabney Drive-the section north from Coble/Beckford up to US158 Business to see if this sections would score better,
- A section of NC56 based on the NC56 Corridor Study at W. Lyon Station to Campus Drive-David Keilson said that the longer section did not score well, so perhaps a shorter section might score better.

Stuart Litvin asked David Keilson whether or not there was a timeline for the work on the bridge over Nutbush Creek. David Keilson said that he would check when he got back to his office on this item.

- **NCDOT Transportation Planning Branch**-Rupal Desai reported on the Granville County CTP update earlier in the meeting in the TAC/TCC update section. She reported that she had no further updates at this time.

Other Business-Ann Stroobant reminded members that Census 2020 was coming up. She referred members to pages 63-and 64 of their packet so that they could read about the Local Update of Census Addresses (LUCA). Promotional workshops will start in March 2017 and Federal recognized tribes with a reservation and/or off-reservation trust lands, states, counties, cities (incorporated places) and townships (minor civil divisions) can participate in LUCA. This is the only opportunity for these entities to review and comment on the US Census Bureau's address list for their jurisdiction prior to the 2020 Census.

Public Comment-none

Adjournment

Barry Baker asked for a motion to adjourn for the TCC. Stuart Litvin made the motion to adjourn for the TCC which was seconded by Justin Jorgensen. The motion passed unanimously. Commissioner Jimmy Clayton asked for a motion to adjourn for the TAC. Commissioner Sidney Dunston made the motion to adjourn for the TAC, which was seconded by Commissioner Dan Brummitt. The motion passed unanimously. The meeting was adjourned.

**The next Kerr-Tar RPO meeting is scheduled for Thursday,
May 25, 2017 from 3-5pm.**