



**Kerr-Tar Regional Transportation Planning
TCC-TAC Draft Meeting Minutes
Thursday, February 25, (3:00PM - 5:00PM)
Kerr-Tar Regional Council of Governments
1724 Graham Avenue / Henderson, NC**

TAC Members

Jimmy Clayton-Person Co. Commissioner; TAC Chair
Sidney Dunston-Franklin Co. Commissioner; TAC Vice Chair
Tony Cozart-Granville County Commissioner
Henry Daniel- Town of Roxboro
Dan Brummitt- Vance Co. Commissioner
Tare Davis, Warren Co. Commissioner
Jim Crawford, NC Board of Transportation (Div. 5)
Tommy Marrow, Alternate for Linda Jordan, Butner

Guests

Raymond Honbarrier, NCDOT (TPB)
Amy Sandids, Vance County
Eric Naisbitt, NC Senate, Office of Senator Chad Barefoot
Clark Thomas, City Engineer, City of Henderson

TCC Members

Mike Ciriello, Person Co. Planning Director; TCC Chair
Barry Baker, Granville Co. Planning Dir.; TCC Vice Chair
Ann Hudson, KARTS, Alt for Rob Brink
Ronnie Goswick, Franklin Co. EDC
Jason Rogers, Franklin Co. Planning; Alt for Angela Harris
Mike Felts, Granville Co. Manager
Cheryl Hart, Oxford Planning Dir., Alt. for Randy Hemann
Kevin Easter, Stem, Alt. for Renee Green
Harry Mills, Granville County EDC
Carroll Harris, Macon Administrator
Robert Davie, Warrenton Administrator
Jordan McMillen, Vance County, Alt. for Vance Co Manager
G. Paylor Spruill, Henderson Administrator
Stuart Litvin, Vance-Henderson EDC
Joey Hopkins, NCDOT Div. 5 Engineer
David Keilson, NCDOT Div. 5
Scott Walston, NCDOT TPB Manager
Rupal Desai, NCDOT TPB, Alt. for Scott Walston
Ann Stroobant, KTRPO Coordinator
Diane Cox, KTCOG Executive Director
Will Brooks, KTCOG/RPO Planning Director, Alt. for Diane Cox

Welcome and the Review of Agenda – TAC Vice Chair, Commissioner Sidney Dunstan

Commissioner Sidney Dunstan opened the TAC meeting and welcomed guests with TCC Chair Mike Ciriello. The first items on the agenda were to nominate a new TAC Chair with nominations guided by the TAC Vice Chair, as Mayor Tom Lane is no longer serving. A new TCC Vice Chair needs to be nominated also, to replace Kevin Lewis of Franklin County, since he is no longer in that position.

ACTION ITEM: Nominate new TAC Chair with nominations guided by TAC Vice Chair:

Sidney Dunstan opened the floor for nominations for TAC Chair. Henry Daniel nominated Jimmy Clayton. Tony Cozart seconded the motion. The motion carried and Jimmy Clayton, Person County Commissioner is the new TAC Chair.

ACTION ITEM: Nominate new TCC Vice Chair with nominations guided by TCC Chair:

Kevin Lewis is no longer with Franklin County, so a new TCC Vice Chair is needed. Mike Ciriello opened the floor for nominations for TCC Vice Chair. It was suggested that Jason Rogers from Franklin County might want to serve, since Kevin Lewis was with Franklin County. However, Jason Rogers was unsure of how much time he could commit. Barry Baker was nominated. Jordan McMillian seconded the motion. The motion carried and Barry Baker, Planning Director for Granville County is the new TCC Vice Chair.

The minutes were reviewed from the previous meeting. Previous TAC/TCC meeting minutes are from October 8, 2015 and October 15, 2015. The October 8, 2015 meeting was originally a joint TCC/TAC meeting but was held for the TCC, as the TAC did not make quorum. The TAC meeting was rescheduled and took place Thursday October 15, 2015.

ACTION ITEM: Approve Minutes from the October 8, 2015 and October 15, 2015 meetings:

Cheryl Hart made a motion to approve the minutes and Barry Baker seconded the motion for the TCC. The TCC unanimously approved the minutes. Jimmy Clayton made the motion to approve the October 8 and October 15, 2015 minutes as presented to the TAC members. Sidney Dunstan seconded the motion. The TAC members unanimously approved the October 8 and October 15, 2015 minutes as presented.

Public Comments – None

KTRPO UPDATES-

TAC State Ethics Update- *Ann Stroobant, Regional Planner KTRPO*

An update was provided to let TAC members and TAC alternates know of the deadline to file Statements of Economic Interest (SEIs) and Real Estate Disclosure (RED) forms no later than **April 15th, 2016**. Ann Stroobant read the following paragraph for the benefit of Kerr-Tar TAC members and their alternates: "TAC Members and TAC alternates please file your Statements of Economic Interest (SEIs) and RED forms no later than **April 15th, 2016**. Please include the KTRPO as a reason for filing on the SEI form. The filing period for the 2016 SEI and RED forms is from **January 1, 2016-April 15, 2016**. Forms received after the April 15, 2016 deadline are subject to penalties. If you have questions about SEI or RED forms, or the filing requirements please contact the State Ethics Commission at: (919) 814-3600 or email: sei@doa.nc.gov "

TAC/TCC Updates –

- SPOT 4.0 Update – Ann Stroobant

- Ann Stroobant submitted the Highway, Aviation and Transit Projects that had been approved at the October 8 and October 15, 2015 meetings via SPOT Online with a few variations that are listed below. She said that she might need to call an additional TCC/TAC meeting for ranking and scoring P4 and also said that she would need to get the Kerr-Tar subcommittee together for ranking and scoring projects in order to meet the SPOT P4.0 submittal deadlines.

- The two Division 5 Highway projects on US 1, from Wake Union Church Road to Harris Road and from I-440 to US1/US401 split, were submitted by CAMPO after circulating an E-mail to KTRPO TCC/TAC members on 11/6/15. These two projects are located in the CAMPO area. No comments were received from the TAC/TCC and the two projects were submitted by CAMPO.
 - Please note that the NC-56 & West Lyon Station KTRPO Highway Project was a double entry. It was entered as a New Project, but already had an existing SPOT ID. Instead of being identified as H150774, the project is identified by the existing SPOT ID of H140487-C.
 - Existing Highway Projects were submitted by Division 5. However, existing project H141398 (TIP # U-5890) is no longer being evaluated in P4.0, as it is a committed project as a result of the additional revenues from HB 97 (budget bill). This project is SR-1162 from US 158 Business to Coble Blvd. Right of Way is currently scheduled for 2020 and Construction in 2022.
 - The KTRPO Aviation Projects were submitted which included three new projects (A150872, A150869, A150871, two holding tank projects (A130310 and A130311) and two existing projects (A130316 and A130318). The existing aviation projects were submitted by Division 5. This would make no difference to KTRPO and Local Input Points can be assigned to these projects.
 - The KTRPO Transit Projects were submitted which included three new projects (T150699, T150709, T150843) and two existing projects (T130114 and T130115).
 - Some Kerr-Tar area prioritization projects fall across other MPOs and RPOs such as Capital Area MPO and Peanut Belt RPO.
- **Comprehensive Transportation Plan (CTP) Study Priority List-Ann Stroobant**
An update was provided on the Comprehensive Transportation Plan (CTP) Study Priority List. The CTP needs for the Kerr-Tar RPO are the same as last year with Granville County having the highest priority, since the county CTP dates from 2008, followed by Warren County with the next oldest CTP dating from 2010.
- **Draft Planning Work Program 2016-2017 Update-Ann Stroobant**
An update was provided on the Draft Planning Work Program 2016-2017. The final version of the 2016-2017 PWP will be adopted at the upcoming May 26, 2016 TAC/TCC meeting with additional suggestions for work items welcome prior to this meeting. New items added for the PWP 2016-2017 under Section II-1 Comprehensive Transportation Plan (CTP) Development involve carrying out various tasks in the CTP needs assessment for Granville County in conjunction with the NCDOT as well as assisting the NCDOT in the Community Understanding Report (CUR) for Granville County. Several items have been modified for 2016-2017 under section II-4.1.b Special Studies and Projects with the task "Initiate Study for Multi-modal station in downtown Henderson" being replaced by the modification "Henderson I-85/NC39 Uptown Gateway Corridor Study." In addition, "NC Lakes District Regional Bike Plan Marketing and Outreach" will be substituted for the "Town of Stem Community Plan." The Draft PWP 2016-2017 will be submitted with these modifications on February 29, 2016.

- **Draft 5 Year Work Plan 2016-2021 Update-Ann Stroobant**
An update was provided on the Draft 5 Year Work Plan 2016-2012. The final version of the 5 Year Work Plan 2016-2021 will be adopted at the upcoming May 26, 2016 TAC/TCC meeting with additional suggestions for work items welcome prior to this meeting.
- **Kerr-Tar RPO Conditionally Approved Local Methodology for SPOT 4.0-Ann Stroobant**
The KTRPO subcommittee met on 1/8/16 to work on the modifications to the KTRPO P3 Methodology for the P4.0 Local Input Methodology. These modifications were sent to the NCDOT Internal Methodology Review Committee on which met on 1/14/16 and KTRPO received conditional approval with modifications on 1/19/16. The Conditionally Approved Local Methodology for P4.0 was posted on the KTRPO website for 30 days for public comment. No comments were received. The action item for the TAC/TCC to approve the Kerr-Tar RPO P4.0 Conditionally Approved Local Methodology is below.
- **TAC/TCC Action Item-Approve Kerr-Tar RPO P4.0 Conditionally Approved Local Methodology**
 - *Discussion and approval of Kerr-Tar RPO P4.0 Conditionally Approved Local Methodology*
Joey Hopkins, NCDOT Division 5, said that it is difficult for Kerr-Tar because it is completing against Raleigh and Durham. He wanted to know if there was any flexibility in the point assignments if the project is important to the region. Ann Stroobant pointed to the statement in the methodology which states that “the TAC has the final discretion regarding the assignment of local points and retains the flexibility to make changes to these point assignments if it is able to document a reason for doing so.” Dan Brummitt said that the needs of rural counties needed to be considered more.
 - *Public comments-None*
 - *TAC Chair to sign statement that Kerr-Tar P4.0 Conditionally Approved Local Methodology “will be done in accordance with our normal procedures.”*
The TCC made a motion to approve the Kerr-Tar RPO P4.0 Conditionally Approved Local Methodology and for the TAC Chair to sign the statement the Kerr-Tar P4.0 Conditionally Approved Local Methodology “will be done in accordance with our normal procedures.” The TCC motion to approve came from Stuart Litvin and was seconded by Kevin Easter. The motion passed.
The TCC referred the item to the TAC. Tony Cozart of the TAC made a motion to approve the Kerr-Tar RPO P4.0 Conditionally Approved Local Methodology and for the TAC Chair to sign the statement the Kerr-Tar P4.0 Conditionally Approved Local Methodology “will be done in accordance with our normal procedures.” The motion was seconded by Dan Brummitt. The motion passed and the Kerr-Tar RPO P4.0 Conditionally Approved Local Methodology was approved and signed by the TAC Chair.
- **NCDOT Reports –NCDOT Division 5 & NCDOT Transportation Planning Branch**
NCDOT Division 5-Joey Hopkins-Updates were provided on current highway projects:
 - **R2241-A -501 out of Roxboro**-Scheduled to be finished this year, there have been utility delays, currently working on a box culvert.
 - **I85-Vance County**-Eventually this resurfacing project will go all of the way to the Virginia line. There will be lane closures through mid-November, which will be open for the holidays after which the lanes will close again. This will be an ongoing process for a few years as the pavement is rehabbed. There will also be some ramp closures which will be coordinated with the local towns.

- Also mentioned were additional projects in the Kerr-Tar area that were able to be funded because of the change transportation funding, stopping the transfer of money from the Highway Fund almost entirely. These projects now do not need to go through the prioritization process. US401 R2814-C with funding for construction in 2019 and Dabney Drive one way pair from US158 Business to Coble are examples in our area. Hwy 50 from 540 up to 98 is an example just outside of our region.
- Tare Davis asked Joey Hopkins about US 158 and paving secondary roads in Warren County. Joey Hopkins said that there was no capital money for 158 and that it now has to compete with everything else. Because of the funding governing unpaved roads which went from a county system to a statewide system, there are not enough funds for the unpaved mileage across the state.
- Mike Ciriello asked Joey Hopkins about widening I-85 in Durham County going across the lake. Joey Hopkins said that they are doing maintenance, but that there is no funding for capital improvements. David Keilson looked up projects from P3.0 from two years ago in that area where there were a couple of projects for widening I-85: US 70 up to Red Mill Rd. and a pavement rehab project from Red Mill Rd. going up to the bridge over the lake. Those projects did not meet any of the criteria for automatically getting rescored in P4.0 and didn't get resubmitted, so are not on the list of projects. These projects are in Durham County.
- Joey Hopkins mentioned the East End Connector, between US 70 and Durham Freeway (not in Kerr-Tar, but does impact our area). Once this is complete, we will have a signal free connection from the Kerr-Tar area down to RDU airport and even points east. It is underway now. There is a major change of southbound traffic that is now shifted to the median. The contract allows the opportunity to rehab and widen the southbound freeway and do some bridge work. This contract is on schedule, but it is a really tight schedule and will be completed in 2020. There are currently issues on the 70 side with the railway. The contractor is a fairly new contractor to NCDOT called Dragados. Right now the contract is on schedule. The cost of the project is \$140 million. When completed, the NCDOT would apply for an interstate designation and the highway will be called I-885.
- Joey Hopkins discussed litter problems along the highways in the Kerr-Tar region. Bids were opened for Granville, Person and Durham Counties and came back too high. NCDOT pays for litter pickup by the shoulder mile and will readvertise the bids. He mentioned that even though there are a litter contracts to pick up litter along the highways every 6 weeks or so, it only takes a few days for the problem to recur. He said that this was a societal issue and that we all need to try and educate people and deal with the problem locally. Joey Hopkins mentioned Adopt-a-Highway and post cards that people can mail in as local ways to deal with the littering problem. Every dollar spent on the litter problem reduces the money available for roads and damages the environment. The NCDOT welcomes any ideas to combat the litter problem.
- Stuart Litvin raised the issue of truck drivers from out of state littering while waiting to go into some of the area plants and also knocking down no parking signs.
- Community Service for litter picking was raised as a possibility.
- NCDOT mows depending on weather, but generally mows 5 or 6 cycles per year. There are also some contracts where the mowers pick up litter. Grass mowing contracts are by county, sometimes they are joint.

- The possibility of partnering with the Department of Commerce, since littering is an economic development issue (people seem to respond better to economic impact/ depressed property values), as the environment issue doesn't seem to work. Mike Ciriello said that an RPO study was done 4-5 years ago indicating that this was the case. There were also problems in rural areas without a lot of people so litter builds up.
- Joey Hopkins says that NCDOT opened bids for a litter contract that included primary and secondary roads in Granville, Person and Durham Counties. The bids came in too high and were rejected. NCDOT pays for litter pick up by shoulder mile. NCDOT will call contractors in and explain what they want and then put the bids out again. The contractors must be pre-qualified to bid on state work. Joey Hopkins says that NCDOT would not call the contractor for anything less than 10 miles. Tony Cozart says Granville County litter is a problem and needs to partner with NCDOT as the county gets a lot of complaints.

NCDOT Transportation Planning Branch-

- **Scott Walston**-Granville County CTP will receive an update, since it is the oldest CTP in Kerr-Tar, dating from 2008. They will be working with Kerr-Tar RPO. Rupal Desai will be one of the contacts with the Transportation Planning Branch. She will be working on the CTP update with others from the Transportation Planning Branch and Kerr-Tar RPO. Rupal Desai worked on the 2008 plan for Granville County when Shelby Powell was with Kerr-Tar.
- **Rupal Desai**-They are starting on the Granville County CTP. Currently they have met with the City of Oxford to work last month on the Oxford model and will also be working with Granville County. Warren County is next on the list for CTP updates. Rupal Desai distributed a table showing the status of Kerr-Tar RPO Comprehensive Transportation Plans in the five Kerr-Tar counties with Transportation Planning Branch contact names.

• Other Business

- TAC/TCC Membership Updates-

Ann Stroobant said that there are two new members on the TAC-Linda Jordan from Butner and a new member from Henderson, as Mayor O'Geary is no longer serving. Ann will receive information on the new Henderson TAC member soon. If people know of new TAC members, please let Ann know so that they can be added to the E-mail list to keep updated regarding SEI and RED filing as well as other information.

- Consensus on whether or not it should be required for the TCC/TAC Chair to lead the meeting in person or whether it is permissible for the TCC/TAC Chair to call in

There was a discussion about whether or not the TCC or TAC chair could call in to chair the meeting. The general consensus was that if the TCC Chair or TAC Chair could not be present at the meeting, then the Vice Chairs would chair the meeting. Only under **extreme circumstances** would the TCC or TAC chair be allowed to call in. Also, there would need to be a totally different set up with microphones if the chair was allowed to call in –there is not a really good sound system, so this is not feasible at all. The chairs should coordinate with the vice chairs if they are unable to attend.

- **Public comment**

- Jordan McMillan of Vance County mentioned the Dabney Drive project. He met with the engineers that are doing the forecasting for the project. They plan to open up a public comment period during April and May. The public comments would be related to the forecasting of traffic. Jordan McMillan wanted to make sure that everyone was aware of this.
- Mike Ciriello stated that if you are a Person County resident, you can enter the competition to help name the new segment of 501. There is an online survey which will close by the end of March. The survey can be found on <http://www.personcounty.net/> website.
- Stuart Litvin asked Joey Hopkins about the current status of the SE High Speed Rail. The environmental documents are signed, but there are currently no construction dollars.

- **Adjournment**

Mike Ciriello made a motion to adjourn for the TCC. The motion was seconded by Barry Baker. The motion passed. Jimmy Clayton made a motion to adjourn for the TAC. The motion was seconded by Sidney Dunston. The motion passed. The meeting was adjourned.

The next Kerr-Tar RPO meeting is scheduled for Thursday, May 26, 2016 from 3-5pm, with the possibility of an additional meeting in April depending on the requirements of SPOT Prioritization P4.0 (*The DOT did release the Prioritization 4.0 data and an additional TAC/TCC meeting is scheduled to take place on Friday, April 22, 2016 from 3-5pm.*)