

**DRAFT FY 2016-2017
PLANNING WORK PROGRAM
ANNUAL PROPOSED FUNDING SOURCES TABLE
Kerr-Tar Rural Planning Organization**

TASK CODE	TASK CODE/ WORK PRODUCT DESCRIPTION	WORK PRODUCT FORMAT	GEOGRAPHY	PRIMARY PROJECT # (IF APPLICABLE) FY_00X	RPO PROGRAM FUNDS		
					HIGHWAY/TRANSIT		TOTAL
					LOCAL 20%	STATE 80%	
I. DATA COLLECTION AND ASSESSMENT					\$ 2,600	\$ 10,400	\$ 13,000
I-1	DATA COLLECTION AND ASSESSMENT						
I-1.1	CTP Inventory and Assessment						
	Regional CTP Needs	Administrative	Kerr Tar	1617_000			
I-1.2	Bicycle and Pedestrian Inventory and Assessment						
I-1.3	Parking Inventories						
I-1.4	Vehicle Occupancy Rates (VOR) Counts and Assessment						
I-1.5	Traffic Volume Counts and Assessment						
I-1.6	Crash Data and Assessment						
	Crash Data and Assessment	Summary/Assessment	Louisburg town	1617_000			
I-1.7	Public Transportation Service Data and Assessment						
	Update public transportation data for Locally Coordinated Transportation Plan (Tony will work on as MM)	Summary/Assessment	Kerr Tar	1617_000			
I-1.8	Multimodal Data Collection and Assessment						
I-1.9	Freight Data Collection and Assessment						
I-1.10	Socioeconomic Data Inventory						
	Update KTRPO data for regional transportation website	Summary/Assessment	Kerr Tar	1617_000			
I-1.11	Environmental and Land use Data Inventory and Assessment						
	2015 Water Quality Application	Other	Kerr-Tar	1617_000			
I-1.12	Demographic Data Collection and Assessment						
	Update KTRPO data for regional transportation website	Summary/Assessment	Kerr Tar	1617_000			
II. TRANSPORTATION PLANNING					\$ 3,000	\$ 12,000	\$ 15,000
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT						
II-1.1	CTP Study Setup						
II-1.1.a	Prepare meeting minutes	Administrative	GRANVILLE	1617_001			
II-1.1.b	Local CTP Vision						
II-1.2	CTP Data Collection and Assessment						
II-1.2.a	Assist in Data Collection	Other	GRANVILLE	1617_001			
II-1.2.b	Community Understanding Report (CUR) with NCOCT	Other	GRANVILLE	1617_001			
II-1.2.c	Current and Future Year Data Endorsements						
II-1.2.d	Deficiency Assessment						
II-1.3	Alternatives Assessment						
II-1.3.a	Local Alternative Consensus						
II-1.3.b	Assist in data collection	Meeting Participation	GRANVILLE	1617_001			
II-1.4	Develop CTP Maps						
II-1.4.a	Assist NCDOT to develop and/or review CTP maps	Mapping	GRANVILLE	1617_001			
II-1.4.b	Participate in workshops/meetings to gather input on CTP	Meeting Participation	GRANVILLE	1617_001			
II-1.4.c	Assist in adoption of plan	Other	GRANVILLE	1617_001			
II-1.4.d	Adopt Plan						
II-1.4.e	CTP Document						
II-1.4.f	Review documentation	Administrative	GRANVILLE	1617_001			
II-1.4.g	CTP and Local Land Use Revisions						
II-1.4.h	Development of Local Implementation Strategies						
II-2	PRIORITIZATION AND PROGRAM DEVELOPMENT						
II-2.1	Local Project Prioritization						
II-2.1.a	STI Committee	Meeting Participation	Kerr Tar	1617_002			
II-2.1.b	Review local and update local projects for prioritization, submit any new candidate projects, assign Regional Impact Local Input points (based on tentative P4.0 Schedule)	Administrative	Kerr Tar	1617_002			
II-2.1.c	Consolidated CTP Project Lists	Spreadsheet	Kerr Tar	1617_002			
II-2.1.d	Project Entry and SPOT Prioritization Process						
II-2.2	STIP Participation						
II-2.2.a	Distribute and facilitate comments for P4.0 / STI to members; receive and review documentation and guidance about new funding, project scores and rankings, and process.	Administrative	Kerr Tar	1617_002			
II-3	PROJECT DEVELOPMENT						
II-3.1	Project Statement of Purpose and Need						
II-3.1.a	Purpose and Need Data						
II-3.1.b	Public Involvement Strategies						
II-3.1.c	Disseminate information about projects for comment and public information	Administrative	Kerr Tar	1617_000			
II-3.2	Project Development						
II-3.2.a	Meeting Attendance						
II-3.2.b	Review and Comment						
II-3.2.c	Receive and submit project plans	Administrative	Kerr Tar	1617_000			
II-3.3	ICE Assessment of Probable Growth						
II-4	GENERAL TRANSPORTATION PLANNING						
II-4.1	Regional or Statewide Planning						
II-4.1.a	Participation in regional and local planning efforts and committee as the KTRPO representative (i.e. US-158 Corridor Association; Granville CTP Committee)	Meeting Participation	Kerr Tar	1617_000			
II-4.1.b	NCARPO Website-Provides routine site maintenance including updating posts for meetings, posting minutes, hotel info, and agendas, and contact info, announcements and links.	Administrative	NO STATE	1617_000			
II-4.1.c	NCARPO	Meeting Participation	Kerr Tar	1617_000			
II-4.1.d	Special Studies and Projects						
	Henderson I-85/NC39 Linton Gateway Corridor Study	Report	HENDERSON	1616_000			
	Case District Bicycle and Pedestrian Plan Meeting and Outreach	Other	Kerr Tar	1415_004			
	Madison Blvd Visualization	Other	Roxboro	1213_000			
	May add additional special study contingent on proposals and meeting with TCC/TAC						
II-4.1.e	CMAQ Planning						
	Regional CMAQ funding updates and new project identification; assistance with applications; technical assistance and endorsements as necessary	Administrative	Kerr Tar	1617_000			
II-4.1.f	Air Quality Assessment						
II-4.1.g	Receive and review SICM air quality data	Administrative	Kerr Tar	1617_000			
II-4.1.h	Alternative Funding						
II-4.1.i	Training and Certification						
	Technical Training (such as TEAS training)	Administrative	Kerr Tar	1617_000			
	Professional Training and Memberships	Other	Kerr Tar	1617_000			
II-4.2	RPO Affirmation of Title VI Compliance						
II-4.2.a	Transportation Initiatives and ADA Compliance						
II-4.2.b	Environmental Justice Assessment						
II-4.2.c	Limited English Proficiency (LEP) Assessment						
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES					\$ 4,000	\$ 16,000	\$ 20,000
III-1	ADMINISTRATIVE DOCUMENTS AND PUBLIC INVOLVEMENT						
III-1.1	Planning Work Program						
III-1.1.a	FY16 PWP	Administrative	Kerr Tar	1617_000			
	FY17 PWP Implementation	Administrative	Kerr Tar	1617_000			
	FY17 Revisions Amendment	Administrative	Kerr Tar	1617_000			
III-1.1.b	5-Year Planning Calendar						
	Prepare 5 year planning calendar for 2017-2022	Administrative	Kerr Tar	1617_000			
III-1.1.c	Quarterly Invoices and Progress Reports						
	Prepare quarterly invoices and progress reports	Administrative	Kerr Tar	1617_000			
III-1.1.d	TCC/TAC Work Facilitation						
	Prepare meeting agendas, minutes, speakers	Administrative	Kerr Tar	1617_000			
III-1.1.e	Regulatory Documents						
	SEI FY17	Administrative	Kerr Tar	1617_000			
III-1.1.f	Miscellaneous Expenses						
III-2	Public Involvement						
III-2.a	Public Involvement Plan (PIP)						
III-2.b	Documentation of Public Input						
TOTAL					\$ 24,200	\$ 96,825	\$ 121,031

Approved by the _____, 2016.

Signature, TAC Chairman

Signature, RPO Secretary